



## Special Administrations Board

### Safety & Risk Management Committee Meeting

January 30, 2019

Administration Building – 801 N. 11<sup>th</sup> Street

---

The Safety & Risk Management Committee meeting convened on the date noted at 10:00 a.m.

Members in attendance included: Althea Albert-Sanitago, Karen Shelton- Henry, Jayme Major, Rosmon Johnson and Ruth Carnoske.

Members not in attendance included: Dr. Kelvin Adams, Angie Banks, Ron Martin, Cheryl VanNoy, Pamela Williams, Sgt. Etheria Thompson, Ray Cummings, Roger CayCe, Stacey Franklin, Capt. Misty Dobynes, Col. Lisa Taylor, Ernest Clark, Dave McHenry, Tom Dressler, , Leslie Tolliver and, David Glenn

The following items were discussed:

- Approval of Minutes from June 2018 Meeting, corrections noted.
- Committee voted to approve the incentive drawing for Custodians/Tradesmen which was postponed due to timing of Chair pending out on medical leave.
- Karen Shelton-Henry made suggestions regarding an initial contest with the launch of the Safety Newsletter to draw interest in the Safety program.
- Discussed the possibility of seeking vendors to sponsor the Safety Committee meetings.
- Committee Chair advised that after discussion with CFO approval was given for the transfer of funds for the Safety Committee budget.
- David Glenn is working on “branding” for the Safety Committee.
- Discussed the possibility of an in-house third party medical facility to reduce work comp claims, perform pre-work physicals and reduce visits to Concentra.
- Committee Chair will locate samples of previous Safety Newsletter.

There being no further business, the meeting adjourned at 11:00 a.m.

---